



## NCFHCC General Membership Meeting

May 22, 2024

### MEETING MINUTES

The North Central Florida Healthcare Coalition held its in-person meeting on May 22, 2024, at 1:30. The meeting was held in-person in the Thomas Coward Auditorium at the Alachua County Health Department.

Documents provided to the NCFHCC Members via email:

Agenda; Validation of Board Members; Minutes from March 2024; Financial Report for March and April 2024; New Member Requests.

### CALL TO ORDER

*In the excused absence of the Chair, Matt Ferguson, Suzanne DeKay, the Secretary/Treasurer Chaired the meeting. Additionally, due to the Public Health discipline Board vacancy, Natalie McKellips (Health Officer for DOH-Gilchrist/Levy/Dixie, was willing to represent the discipline at the meeting.*

The meeting was called to order by Secretary/Treasurer, Suzanne DeKay, with a validation of members, with the following Board members present. Quorum was met for voting.

Hospitals: Suzanne DeKay

Public Health: Natalie McKellips\*

At-Large Representative: Jason Long

At-Large Representative: Lola Butler

Others in Attendance: See attendance report attached.

Absent:

EMS: Matt Ferguson

Emergency Management: Ralph Smith

Long-Term Care: N/A

At-Large Representative: Misty Woods

### Welcome & Introductions

Secretary/Treasurer, Suzanne DeKay, welcomed everyone to the meeting.

### Approval of Minutes

The minutes from January 2024, February 2024, and March 2024 were provided to Board members via electronic mail and May Meeting Packet.

*The Secretary/Treasurer called for a motion of approval. Ms. Butler moved approval; Mr. Long seconded; Motion carried.*

## FINANCIAL

### Finance Report

Secretary/Treasurer, Suzanne DeKay, presented the finance report through April 2024.

*The Secretary/Treasurer called for a motion of approval. Mr. Long moved approval; Ms. Butler seconded; Motion carried.*

## MANAGEMENT AND ADMINISTRATION

- **Project Funding Update** Staff report seven projects have been reimbursed and completed – Flagler County Emergency Management (FirstNet miniCRD), Baptist Health System (PAPRs), Baker County Emergency Management (Training Manikins for MCI Exercises), Baker County Fire Rescue Department (MCI Trailer Replenishment), Lake Butler Hospital (Decon/MCI Equipment), Dixie County Emergency Services (SimMan Training Manikin), and AdventHealth Palm Coast Parkway (Decon Equipment). The two remaining projects are still in the process of procurement due to delays in supply chain/shipping but remain on track to be completed by June.
- **EMAG Conference Recap** The EMAG Conference in Savannah, GA was a success with 23 members across the Alliance in attendance. Members report it was a great learning opportunity, with training ranging from cybersecurity, weather-related threats, and other valuable and pertinent topics to emergency management and healthcare.
- **New Contract (FY24-29)** Staff share they have not received the new contract yet but have heard from the State to expect level funding for the new contract. Once the contract is made available to HCC staff, there will be a strategic planning workshop with the Alliance Board's to review and discuss the five-year contract. Staff share there may be changes to project funding based on the new contract language, as future projects may have to be more regional in focus.
- **New Website Demonstration** HCC staff shared the new website is not available yet but did have a test site to demonstrate to meeting attendees. HCC staff welcomed any feedback and suggestions.
- **MRSE** Staff report the MRSE exercise held in Marion County on May 7<sup>th</sup> was a success, and there was information and learning opportunities to come from the exercise. Further, the information and lessons learned from the TTX was implemented one week later in Marion County as they had a real-world MCI, and the hospital and EMS partners utilized the techniques used during the MRSE to distribute patients across the local healthcare and transportation system.

- **June & July Meeting** Staff report the June meeting date for the Northeast Florida Healthcare Coalition falls on the Juneteenth holiday, and their meeting will be canceled. All Northeast HCC members will be invited to attend the virtual North Central HCC meeting on June 26 at 1:30 PM.

Additionally, the Northeast Florida Regional Council office is moving to a new location in July. Therefore, HCC staff and Board agree to cancel the July meeting during the move and will resume the meeting in August.

## BUSINESS

### New Members

Eight (8) new member requests were presented for membership.

*The Secretary/Treasurer called for a motion of approval. Mr. Long moved approval; Ms. Butler seconded; Motion carried.*

### Board Nominations

Staff share the call for nominations for the Board of Directors for fiscal year 2024-2026 has been shared with the membership via email nomination forms. All nominees have been notified and staff have verified their willingness to serve on the Board. Serving on the Board is a two-year obligation, and Officers are limited to 2 consecutive terms. Those willing to serve will be added to the ballot, which will be sent to the membership to vote at the end of May through June 4<sup>th</sup>. In June, the new Board will be installed, and the Officers will be nominated, and electronically via email, the Officers will be elected. The Officers will be installed at the August meeting.

### Board Position Nominations (Discipline Representatives)

- Emergency Management
  - Ralph Smith - Gilchrist
- EMS – Emergency Medical Services
  - Matt Ferguson - Dixie
- Hospitals
  - Mark Cromer
- Public Health Officer
  - Pending
- Long-Term Care
  - Pending

### At-Large Representative Nominees

- Paul Bruney – City of Gainesville EMS
- Lola Butler – Regional DOT
- Jason Long – Suwannee DOH
- Ebbin Spellman – UF Health
- Francine Vincent – Alachua County EM

- Misty Woods – Alachua County EMS

### **TRAINING AND EXERCISE**

#### **BOLDPlanning**

Staff report shared BOLDplanning and the Florida HCC's have launched the CEMP platform which is free and available to any HCC member in Florida. Below are the Region 3 HCC funded training workshops and the Florida HCC funded virtual workshops. More CEMP and COOP workshops to come in next (early) fiscal year. The flyer with registration links is attached to the minutes.

- Region 3 HCC Alliance Offerings
  - Initial CEMP Workshops
    - Thursday, May 23, from 1pm to 4pm
    - Wednesday, June 5, from 9am to 12pm
  - Statewide Offerings
    - Initial CEMP Workshops
      - Thursday, May 30, from 9am to 1pm
      - Thursday, June 20, from 1pm to 5pm

#### **CDP Virtual Training Offerings**

Staff share the upcoming virtual training opportunities offered to anyone in Florida through the Center for Domestic Preparedness. Trainings include Special Needs Population Considerations During Emergency Response and Psychological Preparedness for Responders. The flyer with more course information and registration links is attached to the minutes.

#### **Tropical Tango – Virtual TTX Series**

Staff share the last virtual tabletop exercise opportunity for the fiscal year will be held in June. This scenario will be weather-based and will help participating facilities think through a possible evacuation. The flyer with more information and the registrations links is attached to the minutes.

Offering 1: June 11, 2024, from 1:00-4:30pm

Offering 2: June 13, 2024, from 9:00am-12:30pm

### **MEMBER REPORTS AND OPEN DISCUSSION**

Hospitals – Ms. Suzanne DeKay with UF Health Shands shared the hospital system is full. Shares to accommodate bed placement and EMS wait times, hospital representatives are meeting daily to place patients within the hospital. Shared that supply chain issues have become the new normal, and their system has acclimated. Their internal supply chain staff have developed effective methods to combat supply issues. Reported they are participating in the mass casualty exercise hosted at the UF stadium at the end of June. Additionally, UF Health is excited to use the Pulsara platform and are working to get local EMS agencies on board.

Mr. Jason Long added the rural EMS agencies and medical directors are looking forward to using the Pulsara system.

Mr. Mark Cromer with HCA Florida North Florida Hospital echoed Ms. DeKay's report. He added that the patients they are seeing are higher acuity, as well.

Emergency Management – Ms. Lola Butler shared on behalf of Mr. Ralph Smith from Gilchrist County Emergency Management that they were able to procure 2 EMS vehicles.

Ms. Francine Vincent from Alachua County Emergency Management shared they are conducting shelter manager and staff training in June. Shared the EOC is hosting two upcoming training courses and links to register can be found on the Alachua County Emergency Management Facebook page. Additionally, EM staff are conducting public outreach ahead of hurricane season.

Public Health –

Mr. Rel Perea shared on behalf of Mr. Shane Ross with DOH – Columbia/Hamilton, the efforts they are taking following lessons learned from the RDSTF/Statewide exercise in Region 2. This includes acquiring naloxone for EMS/fire agencies, law enforcement, and student resource officers within their region.

Mr. Long shared that at the Governor's Hurricane Conference the increased storm potential for this upcoming hurricane season.

EMS – Nothing to report.

Long-Term Care – Nothing to report.

At-Large Representatives – Mr. Rel Perea shared lessons learned from the recent storms and tornadoes in Region 2, and the subsequent damage. It was also brought to their attention the issue of senior living (55+) communities that are apartment style and are not subject to AHCA requirements. Therefore, these communities/buildings were not checked on and were without power. Such communities should be considered in planning, especially if there are electricity dependent residents and the complexities of evacuating a multi-story senior living community.

Mr. Scott Holowasko with Gainesville Regional Utilities added that the storms and tornado damage in Region 2, from a utilities perspective, was worse than the last few tropical storms.

#### **CLOSING REMARKS AND ADJOURN**

Next Meeting:

**June 26, 2024 @ 1:30 – Board of Directors Meeting**

**Virtual Only Meeting**

<https://nefrc-org.zoom.us/j/89168661472> Or Call 1-786 635 1003 Meeting ID: 891 6866 1472

With no additional business, the meeting was adjourned.

**Training**

- De-escalation and workplace violence training was offered following the meeting (in-person only).

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## Attendance Recorded in ReadyOp: General Membership Meeting – May 22, 2024

First Name	Last Name	Facility Name	Facility Type
Suzanne	DeKay	UF Health Gainesville	Acute Care Hospitals (Core HCC Member)
Caleb	Hardee	DOH – Dixie/Gilchrist/Levy	Public Health Agencies (Core HCC Member)
Garrison	Vandegrift	DOH -Dixie/Gilchrist/Levy	Public Health Agencies (Core HCC Member)
Natalie	McKellips	DOH	Public Health Agencies (Core HCC Member)
Aurelio	Perea	DOH – Columbia	Public Health Agencies (Core HCC Member)
Mikki	Taylor	Human Potential Healthcare	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Lola	Butler	FDOT	Jurisdictional partners, including cities, counties and tribes
Scott	Holowasko	Gainesville Regional Utilities	Infrastructure companies (e.g. utility and communication companies)
Robert	Linnens	DOH – Alachua	Public Health Agencies (Core HCC Member)
Brad	Caron	DOH – Alachua	Public Health Agencies (Core HCC Member)
Christopher	Westmoreland	DOH – Putnam	Public Health Agencies (Core HCC Member)
Sandra	McGehee	North Central Florida Hospice	Other (e.g., child care services, dental clinics, social services, faith-based organizations)
Casey	Ditter	DOH – Lafayette	Public Health Agencies (Core HCC Member)
Mark	Cromer	HCA Florida North Florida Hospital	Acute Care Hospitals (Core HCC Member)
Jason	Long	DOH – Suwannee	Public Health Agencies (Core HCC Member)
Francine	Vincent	Alachua County Emergency Management	Emergency Management Organizations (Core HCC Member)

Augustine	Nwagbara	UF Health	Acute Care Hospitals (Core HCC Member)
Rachel	Meek	Gainesville Regional Utilities	Infrastructure companies (e.g. utility and communication companies)
Leslie	Ross Pringle	North Florida South Georgia Veterans Healthcare Systems	Federal facilities (e.g. US Department of Veterans Affairs Medical Centers, Indian Health Service facilities, military treatment facilities)

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# Workshop Dates

## Initial CEMP Workshops:

May 23, 2024, from 1:00pm to 4:00pm

[Register Here](#)

June 5, 2024, from 9:00am to 12:00pm

[Register Here](#)



## Enhancement CEMP Workshop:

*(must have attended an initial workshop)*

June 25, 2024, from 9:00am to 12:00pm

[Register Here](#)

Questions?  
ASieger@NEFRC.org



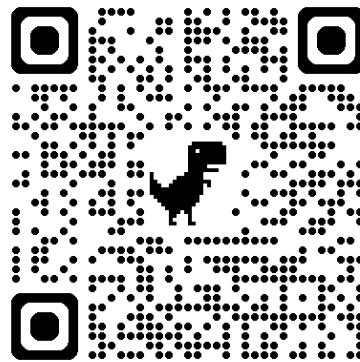
FLORIDA **HEALTH CARE** COALITIONS

# Comprehensive Emergency Management Plan (CEMP) Development Workshops

**WITH BOLDPLANNING**

Thursday, June 20th

1pm - 5pm



The virtual workshops will guide you through developing a Comprehensive Emergency Management Plan (CEMP) using the BOLDPlanning Platform!  
Click on the date above to register.

*Provided by the Florida  
Health Care Coalitions at no cost to you!*



## CDP Virtual Training Opportunities Florida Healthcare Coalition March-July 2024

- You **must** have a FEMA SID before applying for a course.
  - To register for a FEMA SID number, go to: <https://cdp.dhs.gov/FEMASID> and click “Register for FEMA SID” or “Forgot FEMA SID”
    - If you encounter any issues, please contact the FEMA SID help desk at: [femasidhelp@cdpemail.dhs.gov](mailto:femasidhelp@cdpemail.dhs.gov)
- Registering for a FEMA SID number **does not** register you for a class
- All students **must** register using the links below
  - If you encounter any problems registering, please contact VILT Support at: [VILTSupport@cdpemail.dhs.gov](mailto:VILTSupport@cdpemail.dhs.gov)

### Prehospital Mass Casualty Incident Operations (HCV15)

The Prehospital Mass Casualty Incident Operations course prepares participants to effectively respond to mass casualty incidents (MCI). Emergency medical service (EMS) responders may provide emergency medical care during an MCI. During the response phase, EMS responders perform life-saving procedures in the warm and cold zones of the incident. In addition, they must use appropriate personal protective equipment (PPE) while providing casualty triage, treatment, and transport.

Date	Time	Promo Code	Link
March 21, 2024	2:00PM-3:30PM EST	24NV-0638 HCV15	<a href="#">Click Here to Apply</a>

### Healthcare Facility Mass Fatality Management (HCV13)

Examines planning and preparedness considerations and explores the procedures and considerations for mass fatality management in a healthcare facility. Defines fatality management; considerations for healthcare facility mass fatality planning; considerations for healthcare facility mass fatality preparedness; explains essential healthcare facility fatality management procedures and considerations; discusses public information and media coordination considerations for healthcare facility fatality management; security considerations for healthcare facility fatality management; evidence preservation, collection, and chain of custody considerations for healthcare facility fatality management; Health Insurance Portability and Accountability Act considerations for healthcare facility fatality management; and mental and behavioral health support for healthcare facility fatality management.

Date	Time	Promo Code	Link
April 9, 2024	10:00AM-11:15AM EST	24NV-0639 HCV13	<a href="#">Click Here to Apply</a>

“Training the Best for the Worst”



**Active Shooter/Assailant: Behavioral Indicators and How to Respond (OLS-V9)**

Covers the fundamental elements of behavioral recognition of an active shooter such as understanding and articulating physical cues, tactical cues, and weapons cues. Additionally, directed conversation as a precursor to interview/interrogation of an active shooter will also be discussed. The Run, Hide, Fight concept for staying alive during such an event will be presented.

Date	Time	Promo Code	Link
May 16, 2024	2:00PM-3:00PM EST	24NV-0642 OLS-V9	<a href="#">Click Here to Apply</a>

**Special Needs Population Considerations During Emergency Response (HCV3)**

Provides an overview of the requirements, capabilities, and considerations necessary to ensure the special needs population requirements are addressed during planning, preparedness, response, and recovery.

Date	Time	Promo Code	Link
June 18, 2024	10:00AM-11:00AM EST	24NV-0643 HCV3	<a href="#">Click Here to Apply</a>

**Psychological Preparedness for Responders (OLS-V7)**

Reviews common examples of situations encountered by emergency responders with a tendency to cause stress and/or stress-induced psychological trauma. The audience will gain knowledge of stress disorder causes, signs, and symptoms of stress-induced psychological trauma, and multiple coping methods for stress and stress disorders.

Date	Time	Promo Code	Link
July 16, 2024	2:00PM-3:00PM EST	24NV-0644 OLS-V7	<a href="#">Click Here to Apply</a>

# Tropical Tango: A Virtual Severe Weather Tabletop Exercise

Sponsored by the Region 3 Healthcare Coalition Alliance

**Offering 1: June 11, 2024**  
**1:00 PM - 4:30 PM**  
[Click Here to Register](#)

**Offering 2: June 13, 2023**  
**9:00 AM - 12:30 PM**  
[Click Here to Register](#)



## Participants Include:

Healthcare organizations from the Region 3 Healthcare Coalition Alliance looking to meet their CMS 'Exercise of Choice' requirement.

- Long Term Care
- Nursing Homes
- Skilled Nursing Facilities
- Home Health
- Hospice
- Dialysis
- Assisted Living
- Hospitals
- Other First Responder Partners

## Exercise Overview:

Join the Region 3 Healthcare Coalition Alliance for a virtual, discussion-based exercise which can be used to meet your CMS 'Exercise of Choice' requirement. The exercise, which will be offered twice, will include an interactive, severe weather scenario to help ensure that your organization is prepared for the upcoming hurricane season. This exercise features both large and breakout group discussions. Each participating agency will receive a comprehensive After-Action Report and a certificate of participation that can be used to demonstrate compliance.

Once registered, you will be sent a confirmation email containing:

- Information on how to access the exercise documents through the online web portal.
- Information on how to access the exercise through Zoom on your selected date of participation.

**Questions? Contact Elaina Huffman at [ElainaH@AllClearEMG.com](mailto:ElainaH@AllClearEMG.com)**